



CHURCH OF THE HOLY FAMILY

6 Chapel Road, Singapore 429509 Tel: 6344 0046 Fax: 6348 0552

Appendix 1

APPLICATION FORM FOR INFANT BAPTISM

IMPORTANT: Compliance with Guidelines for the Protection of Personal Data

In filling this form, I consent to:

- (a) The collection, storage, retention, adaption, modification, reading, retrieval, use, transmission, blocking, erasure or destruction ("Processing") of the personal data provided by me in this Form ("Personal Data").
- (b) The church entity processing my Personal Data for the purpose of my employment with the church entity or for the purpose of a contractual relationship with it.
- (c) The church entity transferring my Personal Data to other church entities within the Catholic Archdiocese of Singapore.

(Please Read All Instructions Overleaf)

CHILD

Baptism Name: _____ Full Name: _____

Sex: Male / Female Birth Cert. / NRIC No: _____

Date of Birth: _____ Country of Birth: _____

PARENTS (Please underline Surname)

Father's Name: _____

Tel. No: _____ Mobile: _____ Email: _____

Mother's Maiden Name: _____

Tel. No: _____ Mobile: _____ Email: _____

Address: _____

PLACE AND DATE OF MARRIAGE

Country and date of Civil Marriage: _____

(Church and Civil Marriage Certificates must be attached with this application form)

Church of _____ on (date) _____

NOTE: Only if you were not married in Church.

- a) Were you a baptised Catholic at your wedding? YES / NO
- b) Was your spouse a baptised Catholic at the time of your wedding? YES / NO

I _____ and _____ on our own free will,

allow our child (*Name*) _____

to be baptized/received into the Catholic Church.

Father's Signature _____ Mother's Signature _____ Date: _____

(mandatory)

(mandatory)

GODPARENTS

Godfather's Name: _____ Tel. No: _____

Mobile: _____ Address: _____

Godmother's Name: _____ Tel No: _____

Mobile: _____ Address: _____

NOTE: Godparent(s) must be 16 years old and above and have received the Sacrament of Confirmation. They must be in good standing with the Church and is currently practising their faith and receiving the Sacraments regularly. They cannot be related to the child in the direct line i.e. parents.

OFFICE USE:

Date of Baptism: _____

Time of Baptism: _____

PARISH STAMP

Minister: _____

Baptism Ref: _____ / _____ / _____
Book No Year Index No.

CHURCH OF THE HOLY FAMILY
“INFANT BAPTISM APPLICATION GUIDELINES”

Dear Parents,

Welcome and congratulations in advance! You are about to embark on one of the key milestones in your child's life in the Catholic Christian Faith. Please do take a few moments to read the following instructions carefully and present the photocopies of documentation required by the Catholic Archdiocese of Singapore. If in doubt with any of the instructions, please approach the Church's Secretariat for assistance.

Photocopy of Important Documents To Be Submitted With Application Form

1. Birth Certificate of Infant/Child to be baptised*.
2. Catholic Marriage Certificate of Infant/Child's Parents.* **(If unable to present certificate for any reason, please make appointment with the Priest)**
3. Godparent(s) Catholic Confirmation Certificates.*

** Please note, abovementioned documentations must be made available on the stipulated closing date. If documentations are not present at submission, application forms(s) will be moved to the following month.*

Godparent(s) Requirements

4. “One Sponsor/Godparent, male or female, is sufficient; there may be two (Godparents), one of each sex” **(Canon 873)**
5. “To be admitted to undertake the role of Sponsor/Godparent, a person must:
 - a. be appointed by the candidate for baptism, or by the parents or whoever stands in their place (proxy), or failing these, by the parish or the minister; to be appointed the person must be suitable for this role had/have intention of fulfilling it.
 - b. be not less than sixteen years of age, unless a different age has been stipulated by the Archbishop, or unless the parish priest or the minister considers that there is just reason for an exception to be made.
 - c. **be a Catholic who has been confirmed and had received the blessed Eucharist, and who has a life of faith** which befits the role to be undertaken;
 - d. not labour under a canonical penalty, whether imposed or declared.
 - e. not be either the father or the mother of the person to be baptised” **(Canon 874)**
6. A baptised Christian who belongs to another denomination, **MAY NOT** be admitted as a Godparent except as a witness to baptism and together with a Catholic Godparent.

GENERAL

7. “The Parents of a child who is to be baptised, and those who are to undertake the office of sponsors, are to be suitably instructed on the meaning of this sacrament and the obligations attaching to it. The parish priest is to see to it that either he or others duly prepare the parents by means of pastoral advice and indeed by prayer together; a number of families might be brought together for this purpose and, where possible each family visited” **(Canon 851.2)**
8. Both parents and godparent(s) are required to attend the Infant Baptism preparation session, failing which the infant will not be baptised.
9. “Parents, godparents and Priest are to take care that a name is not given which is foreign to Christian sentiment”(Canon 855) **(Please refer to the recommended choice of names list)**

Closing date for registration : 2nd Sunday of the Month

Preparation Session : Last Sunday of the month at 3.00pm, Parish House

Sacrament of Baptism : 1st Sunday, at 4.00pm, Main Church